



MES PTA Volunteer Information Form

Name _____ Phone #s (H) _____ (C) _____

Email Address _____

(Please list all children at Mutual)

<u>Child's Name</u>	<u>Grade</u>	<u>Teacher</u>

Availability (Check all that apply for Mom, Dad, Grandparents,)

I want to volunteer for the following:

___ Mon ___ Tues ___ Wed ___ Thur ___ Fri / _____ In-school Volunteer _____ Volunteer from Home _____ Both

___ YES, I can help anywhere needed.

___ Yes, I can volunteer. I have checked the activities/events/committees below that interest me.

___ Yes, I want to volunteer but need 'things to do' from home.

___ Yes, I want to donate my expertise in a certain area. Please explain: _____

I want to serve on the committees or help at the functions that I have marked below:

<u>Committee/Function</u>	<u>Description</u>
___ After School Clubs	Need Leaders/Co-Leaders to supervise fall and spring After School clubs.
___ Auction	Various jobs: Plan/Organize; Solicit business donations; Work night of auction-Set-up/Cashiers/Section closers/Clean up
___ Beautification Days	Variety of landscaping jobs – weeding/planting/etc.
___ Book Fair	Various jobs: Help plan/organize; set-up; cashiers; clean-up
___ Career Day	Present information to students about your occupation
___ Copying	Receive training in operating school copiers; make copies as needed
___ Holiday Recognition Parties	Provide treats, assist in crafts, or help in other ways dependent on the grade level
___ Dances	Help plan, decorate, or stage this fun event.
___ Fall Carnival	Various jobs: Plan/Organize; Prepare games; Decorations; Run games; Serve food
___ Family Movie Nights	Various jobs: Plan/Organize; Serve snacks
___ Field Day (May)	Various jobs: Plan/organize; Run games & activities
___ Fundraisers	Assist Chair with tallying order forms and distribution of orders upon arrival.
___ General Volunteer	Various jobs throughout the year
___ Hands On Science	Need leaders/co-leaders for fall and spring sessions
___ Hospitality	Provide refreshments for various PTA activities
___ Membership	Assist chair with various jobs
___ Picture Day	Escort classes to the photo location. Help students comb and "primp".
___ Publishing Company Typist	Type student writings prior to be bound into books
___ Reading Incentive Program	Assist chair in checking reading logs and distributing incentives
___ Recycling	Assist chair in collecting various recyclables throughout the year
___ Room Parent	Coordinate with child's teacher and help organize classroom events
___ Santa Shop	Assist chair with set-up/display items/cashier/giftwrapping/clean-up
___ Spirit Wear	Assist chair with set-up/display/distribution of spirit wear orders
___ Spring Festival	Various jobs: plan/organize, prepare games; decoration; run activities; serve snacks
___ Staff Appreciation	Provide food, help with set-up or clean-up
___ Vision/Hearing Screening	Assist school nurse with screening Kindergarten and Third grade students.
___ Ways & Means (box tops, etc)	Assist chair with sorting/bundling boxtops & other labels to send in for redemption
___ 5 th Grade Activities	Assist co-chairs organizing various 5 th grade activities throughout the year